



Community Giving Gift Card Program

Instructions on Reloading

**Note - cards are already activated and linked to your organization.*

1. Request the checker to initiate the “Reload” option. (Do not give the card to the checker)
2. Member will swipe their card on the Pin pad.
3. Pin pad will prompt for a \$XX.XX amount.
4. Checker will tender transaction.
5. Confirm “Approved” on receipt.

Best Practice & Key Take Aways-

- Always request a balance inquiry before doing a reload.
- Max reload amount - \$500.
- Balance capacity - \$500.



**Thank you for choosing Albertsons Safeway | Community Giving Card in
helping your organization be successful with fundraising!**

Any Questions? Contact: HP Padhiar – hp.padhiar@albertsons.com – 303.843.7582